KINGDOM OF SAUDI ARABIA
Ministry of Higher Education
KING ABDULAZIZ UNIVERSITY
Deanship of Scientific Research

المملكة العربية السُعوديّة
وزارة التعـليم العـالي
جامعة الملك عبد العزيز
عمادة البحث العلمي

www.kau.edu.sa/dsr

CONFIDENTIAL

Research Proposal Evaluation Agreement (___)

1- Proposal No :   /

2- Evaluation Period : **TWO WEEK** From Date Of Receipt.

3- Evaluation Incentive **:500 SR**

4- Name of Referee :

First: …………………….   **Middle:** …………………….   **Last:** …………………….

الاسم الكامل باللغة العربية (إن أمكن): …..…………………………………………………………………

5-Mail Address : ……………….……………….…………………..………………….…..

………………….……………….…………………..………………….…..

Phone No: ……………….……………….…………………..………………….…..
E-Mail: ……………….……………….…………………..………………….…..

6 - ☐   I agree to evaluate within the given period

7 - ☐   I decline to evaluate within the given period, and would like to suggest

the following referee :

…………………………………………………………………………..
…………………………………………………………………………..

Kindly provide us with the following information so we can directly deposit the evaluation incentive & inform you when done.

Name: :……………………………………………………………………

Account No.:………………………………………………………………………

Name & Address Of The Bank:…………………………………………………..

…………………………………………………………………………

Please send **This Page** as soon as possible if you agree or decline to evaluate the
proposal to: Vice-Dean Of Deanship of Scientific Research , P.O. Box 80230
Jeddah 21589, Kingdom of Saudi Arabia .

Or Fax to : 966-2-6951217 Or Through our e-mail: *dsr@kau.edu.sa*

Signature :

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Referee Specialization Form

(A) - The referee is kindly requested to provide the following :

General field of specialization :

Specific field of specialization :

Referee research activities and fields of interest :

**Has the referee published any research in the field of the proposal work? . If yes,
Please provide if possible some titles , place and date of publication(s).**

Referee name	**Signature**
………………………..	………………………..

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(B) - The Referee is to set his grade for each of the following categories by using
(Excellent –Very Good – Good – Fair – Poor)

1- Estimate the competency of the research team :
The experience of the researchers must cover the field of research and the level of
their plan efforts are sufficient to obtain efficient performance to fulfillment the
project under certain time.

2- Estimate the design of project research :
Design the project is considered the main element which is focused on the capability   of
the researchers to achieve the project goals and use the suitable appropriate tools   and
methods to carry out the research successfully. So all details in project design must be
clear . It is important to explain the way to treat each goal separately . All scientific
methods to carry out the research successfully must be specified in details.

3- Estimate scientific competency for the research:
Scientific efficiency for research is considered as main elements to support the research.
Can the research provide good scientific and quality level.

4- Estimate work plan and time schedule:
The work plan in proposed research must explain the performance of researchers in
project and the scientific and job role for each researcher to fulfill the research
successfully. Also the time schedule must provide the period for each step separately
of proposed research.

5- Estimate list of references:
The list of references is focused that researchers overtake the modern science related
to proposed research field.

6- Estimate the duration of project research:
The time period set by the principle investigator is consistent to carry out proposed
Research . Is the proposal time over estimated?.

7- Estimate equipments and materials:
Is the research in need to all equipment and materials in the proposed budget**.**

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Evaluation Form of proposal (   )

Proposal No (_____ / _____)

Category	Please, Remark Appropriate Area				
	Excellent	Very Good	Good	Fair	Poor
Competency of team research	☐	☐	☐	☐	☐
Design of project research	☐	☐	☐	☐	☐
Scientific Competency of project research	☐	☐	☐	☐	☐
Work plan and time schedule	☐	☐	☐	☐	☐
List of references	☐	☐	☐	☐	☐
Project duration	Appropriate ☐			Not appropriate ☐	
Equipment and materials	Appropriate ☐			Not appropriate ☐	

The explanation to the given scores is essential to support your evaluation. Please use the next page for your justification .

Referee Name:	Signature:	Date:

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Please use this sheet (or additional sheets) to justify your score

(Typing is appreciated)