



## CONFIDENTIAL

### Proposal Evaluation Agreement

#### (Researcher Project)

- 1- Proposal No :        /
- 2- Evaluation Period : **TWO WEEK** From Date Of Receipt.
- 3- Evaluation Incentive : **500 SR**
- 4- Name of Referee :

Last Name

First Name

Middle Name

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..... الاسم الكامل باللغة العربية ( إن أمكن ) :

5-Mail Address : .....

.....

Phone No: .....

E-Mail: .....

6 - ☐ I agree to evaluate within the given period

7 - ☐ I decline to evaluate within the given period, and would like to suggest

the following referee :

Kindly provide us with the following information so we can directly deposit the evaluation incentive & inform you when done.

Name: .....

Account No.: .....

Name & Address Of The Bank: .....

.....

Please send **This Page** as soon as possible if you agree or decline to evaluate the proposal to: Vice-Dean Of Deanship of Scientific Research , P.O. Box 80230  
Jeddah 21589, Kingdom of Saudi Arabia .

Or Fax to : 966-2-6951217 Or Through our e-mail: [dsr@kau.edu.sa](mailto:dsr@kau.edu.sa)

Signature :



## Referee Specialization Form

(A) - The referee is kindly requested to provide the following :

**General field of specialization :**

**Specific field of specialization :**

**Referee research activities and fields of interest :**

**Has the referee published any research in the field of the proposal work? If yes,  
Please provide if possible some titles, place and date of publication(s).**

**Referee name**

.....

**Signature**

.....



**(B) - The Referee is to set his grade for each of the following categories by using (Excellent –Very Good – Good – Fair – Poor)**

**1- Estimate the researcher competency:**

The experience of the researcher must cover the field of the proposed research and the level of his plan efforts is sufficient to obtain efficient performance to fulfill the project under certain time.

**2- Estimate the proposed research design:**

Design of the proposed project is considered the main element which is focused on the capability of the researcher to achieve the project goals and use the suitable appropriate tools and methods to carry out the research successfully. So all details in the research project design and methodology must be clear. It is important to explain the way to treat each goal separately. All scientific methods to carry out the research successfully must be specified in details.

**3- Estimate scientific competency for the proposed research:**

Scientific efficiency for the proposed research is considered as main elements to support the research. Can the research provide good scientific and quality level?

**4- Estimate the work plan and time schedule:**

Different stages of the work plan must be clarified in the proposed research (including office, laboratory, field and analyses stages .....etc.). Also the time schedule must provide the period for each step separately.

**5- Estimate the list of references:**

The list of references is focused that researcher overtake the modern science related to the proposed research field.

**6- Estimate the duration of project research:**

Is the time period set by the principle researcher consistent to carry out the proposed Research? Is the proposal time over estimated?

**7- Estimate equipments and materials:**

Is the research in need to all equipment and materials in the proposed budget?



## Evaluation Form of proposal

Proposal No ( \_\_\_\_ / \_\_\_\_ )

Category	Please, Remark Appropriate Area				
	Excellent	Very Good	Good	Fair	Poor
Competency of the Researcher	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Design of the project research	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Scientific competency of the project research	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Work plan and time schedule	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
List of references	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Project duration	Appropriate <input type="checkbox"/>		Not appropriate <input type="checkbox"/>		
Equipment and materials	Appropriate <input type="checkbox"/>		Not appropriate <input type="checkbox"/>		

The explanation to the given scores is essential to support your evaluation. Please use the next page for your justification.

Referee Name:	Signature:	Date:
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**Please use this sheet ( or additional sheets ) to justify your score  
( Typing is appreciated )**